



## **Holy Cross College** (Autonomous)

Affiliated to Bharathidasan University  
Nationally Accredited (4<sup>th</sup> Cycle) with A++ Grade (CGPA 3.75/4) by NAAC  
College with Potential for Excellence  
Tiruchirappalli - 620 002, Tamilnadu, India.

A well-established policy and systematic procedures are maintained for the upkeep of physical, academic, and support facilities. The Principal of the college is the authorized person responsible for infrastructure enhancement, maintenance, and the disposal of defective or unwanted infrastructure.

### **Laboratory:**

Regular stock checks are conducted in all departments, encompassing equipment, instruments, glassware, specimens, computing devices, etc.

### **Library:**

Damaged books are repaired, scanned, and digitized at the central library. Each department's library is managed by designated staff members.

### **Sports Complex:**

Annually, in the first week of July, the grounds are cleaned, and all courts are marked before the inter-departmental tournament. Stock registers A & B, accession register, stock issue register, and condemned register are meticulously maintained. Every March, the stock register is closed, and condemned equipment listed in the condemned register is disposed of. Internal stock audits are conducted by HODs of other departments or the Vice Principal.

Condemned equipment is replaced with new ones at the beginning of the next year.

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**IQAC COORDINATOR**  
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